





INTRODUCTION

OXFAM TRAILWALKER is a special fundraising event.

Oxfam Trailwalker is one of the world's largest fundraising hiking events. In Hong Kong alone, more than 100,000 participants have raised over HK\$6 billion since 1986 to support Oxfam's poverty alleviation work around the world. Originally a local event, the Oxfam Trailwalker is now held internationally in 14 regions.



ENTRY REQUIREMENTS AND REGULATIONS

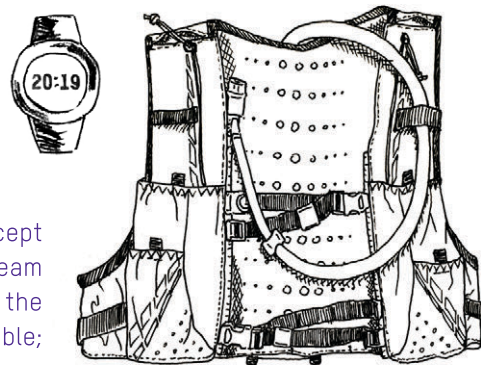
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Participants must form a team of four people, and all members must be aged 18 or above.

2

All registered teams must raise a minimum of HK\$7,600 in sponsorship (except for Pledge Teams, which must raise a minimum of HK\$72,000). To prevent team places from being wasted, registered teams that wish to withdraw from the event should give prior written notice to the organiser as soon as possible; otherwise the team should raise the minimum sponsorship.

Details are as follows:



IMPORTANT DATE		MINIMUM SPONSORSHIP
	Teams whose registration has been confirmed	HK\$7,600
	Pledge Teams	HK\$72,000
	Withdrawal with written notice on or before 26 August	Sponsorship not required
	Withdrawal with written notice: 27 August to 8 November	HK\$3,800 minimum sponsorship HK\$36,000 minimum sponsorship (Pledge Team)
	Withdrawal after 8 November or absent or withdraw on the event day	HK\$7,600 minimum sponsorship HK\$72,000 minimum sponsorship (Pledge Team)

Donations must be submitted to Oxfam no later than 17 December 2019.

Teams that raise HK\$36,000 or above in Oxfam Trailwalker 2019 will be listed as Special Teams and will have priority in registering for next year's event.

3

Members of teams that fail to comply with the above regulations will not be permitted to participate in future Oxfam Trailwalker events.



EVENT INFORMATION

- **Dates:** 15-17 November 2019 (Friday to Sunday).

- New route for 2019: The 100 km trail covers Sections 1 to 9 of the MacLehose Trail (about 87 km). Before passing distance post M175, it leaves the MacLehose Trail and follows the Yuen Tsuen Ancient Trail all the way to Tai Tong Barbecue Site. The route then turns left onto the Tai Lam Forest Track and makes its way back to the MacLehose Trail, where it runs from distance post M178 to M193. It then finally passes through Tsing Ying Road and ends at Chu Hai College of Higher Education, Tuen Mun.



- Oxfam Super Trailwalker Certificate: Awarded to teams whose four members have completed the entire route within 18 hours.



- Oxfam Trailwalker 2019 will accept 1,300 teams:

START TIME (15 NOV)	8:00 am*	9:30 am	11:00 am	12:30 pm	2:00 pm
TEAM NUMBER	8001 – 8180	0001-0300	0301-0580	0581-0850	0851-1120
NUMBER OF TEAMS	180	300	280	270	270

- ***“How to qualify as Elite Teams”:** After being allocated a team slot via one of the below channels, teams can then apply to join as Elite Teams which are to start at 8am on 15 November. To apply, teams should have at least three members who have finished the Oxfam Trailwalker within 24 hours at least ONCE in the past three years (i.e. 2016, 2017 and 2018).

TEAM CATEGORY	QUALIFICATIONS
Special Team	Teams need to have raised HK\$36,000 or more in Oxfam Trailwalker 2018 (these Teams will start at either 9:30am OR 11am).
Pledge Team	Any team that pledged HK\$72,000 or more to Oxfam Trailwalker 2019 can apply for this category. For details, please contact Oxfam.
Sponsors & Supporting Organisation Team	Teams from sponsoring companies and supporting organisations.
Open Team	Teams will be picked at random. Teams allocated a slot will have to register (please see next page).
Infinity Walker (NEW!)	The first 100 teams who have installed the Infinity Walker app and completed the designated missions successfully (details to be announced later).

- Oxfam reserves the right to change the event dates, route or cancel the event in case of adverse weather conditions and/or other unpredictable factors.
- All participants will be required to submit a signed disclaimer at the start of the event to acknowledge that they take part in the event at their own risk.



APPLICATION/BALLOT/REGISTRATION PROCEDURES

- Application Period: 7-23 May. Late applications will not be accepted.

APPLICATION PROCEDURES

- In the interest of fairness, every applicant should only submit one application (regardless of how applicants choose to apply). Applicants will be identified by their Hong Kong Identity Card or passport number. Submission of more than one form by the same individual(s) is prohibited. If this occurs, all relevant applications will be rendered void.
- Each team will need to submit a non-refundable application fee of HK\$120. Please note that cash or cheques will not be accepted. Application and application fee submission methods are as follows:

Online Application

You can apply online (www.oxfamtrailwalker.org.hk) and submit your application fee by credit card (VISA / Master / UnionPay / American Express).

Deadline: 6:00 pm, 23 May 2019 (Hong Kong Time)

Other Methods

Submit the application fee by depositing it into /making a transfer to either of Oxfam Hong Kong's bank accounts:

Bank of China **012-874-0-013039-1**
Hang Seng Bank **284-401080-010**

*Apply to deposit at a bank branch / through ATM or e-Banking

Please write your team leader's name on the original copy of the deposit slip or on a printed copy of the online transfer Acknowledgement Note, and submit it together with the Application Form as proof of payment to Oxfam by 23 May. Late applications will not be accepted. Please note that we do not accept applications by fax or email.

By post:

Mail the Application Form together with the proof of payment to Oxfam Hong Kong (forms will be dated according to the postmark).

By hand:

17/F, China United Centre, 28 Marble Road, North Point, H.K. (North Point MTR Station Exit A4)

Office hours: 9:00 am-1:00 pm and 2:00 pm-6:00 pm,
Monday to Friday (Closed on Saturdays,
Sundays and public holidays)

BALLOT PROCEDURES

- The leader of each team will receive an application number for their team from Oxfam for the ballot. Teams that have submitted their forms and application fees but have not heard from Oxfam by 28 May should **contact 2520 2525 as soon as possible, and, in any event, no later than 30 May. Late notifications will not be entertained.**

- The ballot will be carried out on 4 June at Oxfam's office. The drawing process and results will be overseen by auditing firm KPMG.
- Apart from the 540 eligible teams, 300 waitlisted teams will also be drawn on 4 June. Oxfam will notify the leader of each team individually.
- **Results of the ballot will be posted on the Oxfam Trailwalker website on 4 June, at 9:00pm.**
- The results of the ballot announced by Oxfam will be final and are not to be contested.
- Leaders of the teams who are allocated slots from the ballot will then receive a notification from Oxfam confirming that their applications have been successful as well as a link for online registration or a Registration Form.
- Unsuccessful teams will be notified by email by end of June.

REGISTRATION PROCEDURES WHICH SUCCEEDED IN BALLOT

- **Successful teams should submit the HK\$1,600 registration fee by 3 July, otherwise Oxfam will assume that the team will not join the event. Their slot will be allotted to the next team on the waiting list. Successful teams should take note of the registration procedures below:**

Register Online

After completing the online registration and submitting the registration fee by credit card (VISA / Master / UnionPay / American Express), please send a copy of the team leader's HKID/passport to Oxfam (the copy must correspond with the details provided in the Application Form).

Register by Post

Send the completed Registration Form to Oxfam together with a copy of the team leader's HKID /passport (the copy must correspond with the details provided in the Application Form) and the original deposit slip or a printed copy of the online transfer Acknowledgement Note for the **HK\$1,600 registration fee** (cash or cheques will not be accepted).

- The registration fee is non-refundable. The fee cannot be regarded as a donation and is not tax-deductible.
- **Teams that fail to submit all required items by 3 July or whose HKID/passport particulars do not correspond with those on their Application Form will have their applications cancelled. Their slots will then be allocated to teams on the waiting list.**

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IMPORTANT NOTES

1

Data of all participants will be checked against the records of past Oxfam Trailwalkers. Oxfam reserves the right not to accept teams whose member(s) have failed to fulfil the minimum sponsorship requirement in any of the previous events.

3

Oxfam reserves the right to accept or reject applications.

2

Male / Female / Mixed / Veteran I (aged 55-64) and Veteran II (aged 65 or above) categories will be assigned according to the personal details of each team.



OXFAM TRAILWALKER 2019

APPLICATION FORM FOR OPEN TEAMS

Deadline: 23 May 2019

Please read the instructions and notes carefully before filling out this form. **Please provide all information as requested and print in block letters.** We will not accept forms with incomplete information.

A

TEAM LEADER A (LEADER CANNOT BE CHANGED)

Last Name: _____ First Name: _____ Gender: _____

HKID/Passport No.: _____ Date of Birth: _____ D _____ M _____ Y

Primary Tel.: _____ Secondary Tel.: _____

Address: _____

Email: _____

B

TEAM MEMBER B

Last Name: _____ First Name: _____ Gender: _____

HKID/Passport No.: _____ Date of Birth: _____ D _____ M _____ Y

Primary Tel.: _____ Secondary Tel.: _____

Address: _____

Email: _____

C

TEAM MEMBER C

Last Name: _____ First Name: _____ Gender: _____

HKID/Passport No.: _____ Date of Birth: _____ D _____ M _____ Y

Primary Tel.: _____ Secondary Tel.: _____

Address: _____

Email: _____

D

TEAM MEMBER D

Last Name: _____ First Name: _____ Gender: _____

HKID/Passport No.: _____ Date of Birth: _____ D _____ M _____ Y

Primary Tel.: _____ Secondary Tel.: _____

Address: _____

Email: _____



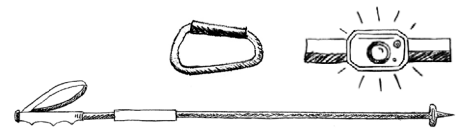
IMPORTANT NOTICE ON PERSONAL DATA USAGE

The personal data collected will be handled confidentially and will be used by Oxfam and its service providers for the purpose of donation, administration, receipt issuance and related communications. To connect closely with you and to keep you informed of Oxfam's work against poverty as well as its advocacy, development and fundraising progress, Oxfam Hong Kong and its service providers may use your contact information (name, telephone, email and address) for the purposes of communications, fundraising, volunteer recruitment and survey administration. If you would not like to receive such materials or communications, please tick the box. ☐



IMPORTANT NOTES FOR CHANGING YOUR TEAM MEMBERS

- In the interest of fairness, the LEADER of each Open Team that is allocated a place from the random ballot CANNOT be changed. Changing a team leader will result in the disqualification of the whole team.
- However, you can change your team member(s) during the following phases:

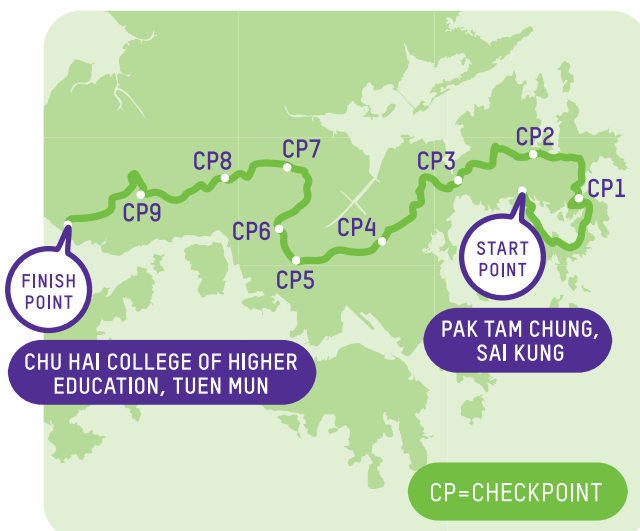


PHASE	FEE	PERIOD	PROCEDURE
Submission of Registration Fee	HK\$1,600	5 June – 3 July	Please submit the HK\$1,600 registration fee , otherwise Oxfam will assume that the team has given up their slot.
Submission of Particulars of Confirmed Team Members	Free	5 June – 15 October	Submit team members' details on Oxfam Trailwalker's website, or fill in the Registration Form and fax, email or post it to Oxfam.
Late Change of Team Member Phase I	HK\$200 per member	16 October – 8 November	Fill in the Change of Team Member Form and submit it together with the Change of Team Member Fee to Oxfam. If a team member is changed after 8 November, the form and fee should be submitted on the event day.
Late Change of Team Member Phase II	HK\$500 per member	9 – 15 November (Event Day)	Fill in the Change of Team Member Form and submit the fee in cash on site.

- All fees are non-refundable. They cannot be regarded as a donation and are not tax deductible.
- Oxfam Trailwalker is a challenging team event. Participants are strongly recommended to schedule enough time for training and team-building before the event. **Please avoid changing team members the month prior to the event.**



OXFAM TRAILWALKER ROUTE



The 100 km route has a new Finish Point: The trail, which starts in Pak Tam Chung, Sai Kung, will end at the Chu Hai College of Higher Education in Tuen Mun; there are nine checkpoints and two control points along the trail. The route to the Finish Point can be challenging, and has some unpaved and uphill paths. Participants are advised to train adequately before the event by walking each of the ten sections of the trail. For details, please visit the Oxfam Trailwalker website.

Oxfam Trailwalker is a challenging team event

Participants form a team of four:

- to complete the 100km trail within 48 hours
- to encourage each other along the way despite all challenges
- to train and form a support team at least three months before the event



REMINDER

- ☐ Has your team provided all the required information?
- ☐ Has the original deposit slip or a printed copy of the online transfer acknowledgement note been enclosed?

Email: otwinfo@oxfam.org.hk
Tel: 2520 2525
Fax: 2527 6213

Website: www.oxfamtrailwalker.org.hk
www.oxfam.org.hk

Address: 17/F, China United Centre, 28 Marble Road, North Point, Hong Kong.

Office hours: 9:00 am–1:00 pm and 2:00 pm–6:00 pm, Monday to Friday
 (Closed on Saturdays, Sundays and public holidays)