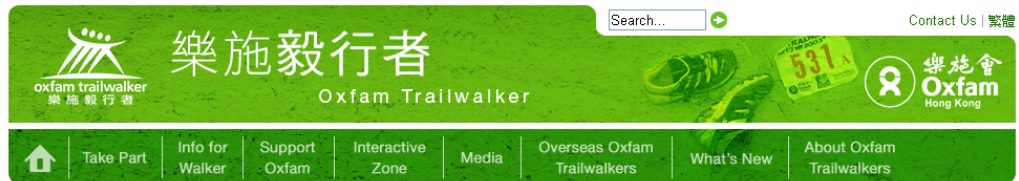


How to Create Your Team Page

1. Go to main page of Oxfam Trailwalker Website (www.oxfamtrailwalker.org.hk) and select sub-menu “Update Team Details” of “Take Part”.



2. Please enter your team number and also your password. Then, click “Login”



Best viewed with Internet Explorer 7.0 or Firefox 3.5.

Using other versions or other browsers may cause system malfunction or information lost.

For teams which completed the registration process of Oxfam Trailwalker 2012, the team leader / corporate coordinator will receive a confirmation letter in Mid July. Please pass the information to all team members.

建議使用Internet Explorer 7.0 或 Firefox 3.5 瀏覽器瀏覽本網站。

使用其他版本或其他瀏覽器或會導致系統無法順利操作或資料流失。

所有完成「樂施毅行者2012」登記程序的隊伍，其隊長/機構統籌將於7月中收到登記確認信件，敬請留意及將訊息發放給各隊友。

Team No.

隊伍編號
e.g. 例如: S01,5001,0001

Password

密碼

Case Sensitive 大小寫有別

Forgot Password? 忘記密碼?

3. In this page, please click “Team Page”.

20/09/2010 Search... English

oxfam trailwalker 樂施毅行者 Oxfam Trailwalker

Take Part Info for Walker Support Oxfam Interactive Zone Media Overseas Oxfam Trailwalkers What's New About Oxfam Trailwalkers

Step 步驟 1 Login to Registration System 登入網上登記系統

Step 步驟 2 Payment 繳交登記費

Step 步驟 3 Submit Team Details 提交隊伍詳細資料

Step 步驟 4 Registration Completed 登記完成

Change Password 修改密碼 Team Information 隊伍資料 Support Team Leader Information 支援隊伍隊長資料 Team Page 隊伍主頁

Team Leader (A) Information 隊長 (A) 資料 Team Member (B) Information 隊員 (B) 資料 Team Member (C) Information 隊員 (C) 資料 Team Member (D) Information 隊員 (D) 資料

Change Password 修改密碼

Old Password 舊密碼

New Password 新密碼

Confirm New Password 確認新密碼

Save 保存 Save & Next 保存&下一步

4. At “Team Page”, you could update the following tasks according to procedures:

i. Upload Photo

- Maximum of three photos can be uploaded to a team page. The photos should be in jpg/png/bmp/gif/jpeg format and the file size of each photo is limited to 100K.
- Click the “Browse” button and select the correct path for your file.
- If the file size is larger than 100K. An error message “File size is too big! Each file cannot be larger than 100K. Please try again.” will be displayed. Please reduce the photo size or select another photo.


Team Leader (A) Information 隊長 (A) 資料 Team Member (B) Information 隊員 (B) 資料 Team Member (C) Information 隊員 (C) 資料 Team Member (D) Information 隊員 (D) 資料

Team No. 1050 隊伍編號

Team Photos Maximum three photos can be uploaded to a team page. The photos should be in jpg/png/bmp/gif/jpeg format and the file size of each photo is limited to 100K.
隊伍圖片 你可上載最多3張相片到隊伍資料網頁，相片格式必須為jpg/png/bmp/gif/jpeg，每張相片不能大於100K。

Browse... Browse... Browse...

Team Own Message 隊伍信息 GO GO GO!!

- Once 3 photos were uploaded, you have to delete the unwanted photo before uploading a new one. Please click  below the photo and click “Confirm”. You can then upload a new photo.

Team No. 1050
隊伍編號

Team Photos Maximum three photos can be uploaded to a team page. The photos should be in jpg/png/bmp/gif/jpeg format and the file size of each photo is limited to 100K.
隊伍圖片 你可上載最多3張相片到隊伍籌款網頁，相片格式必須為jpg/png/bmp/gif/jpeg，每張相片不能大於100K。

Team Own Message GO GO GO!!
隊伍信息

Your photo is deleted. You could now upload a new photo.
相片已刪除，你可上載新的相片。

- Enter your team own message (maximum 2,000 characters)
- Enter your target finish time (no more than 48 of course!)
- Enter your fundraising target amount (minimum fundraising target of all teams should be HK\$7,200, except for Pledge Teams which should be HK\$70,000)
- After editing all fields, click “Submit” to confirm the information.

Team Own Message You make it!
隊伍信息 加油!!

(Max 2000 characters 最多2000個字符)

Target Finish Time 36.0 (hours)
目標完成時間

Fundraising Target Amount(HKD) 8,888.00
籌款目標金額(HKD)

Minimum fundraising target of all teams should be HK\$6,800, except for Pledge Teams which should be HK\$70,000.
每隊的最少須籌款目標必須為港幣6,800元，惟特定籌款額隊伍的最少籌款目標必須為港幣70,000元。

- If you want to view your Team Page, please select the sub menu “Find a team” of “Take Part”

The screenshot shows the Oxfam Trailwalker 2011 website. The top navigation bar includes 'Take Part', 'Info for Walker', 'Support Oxfam', 'Interactive Zone', 'Media', 'Overseas Oxfam Trailwalkers', 'What's New', and 'About Oxfam Trailwalkers'. The 'Take Part' sub-menu is open, showing options: 'Event Calendar', 'Application', 'Find A Team' (highlighted), 'Registration', 'Update Team Details', and 'Year Record'. The 'What's New' section displays dates and announcements, including 'Oxfam Trailwalker 2011 – Confirmation of Registration' and a request for support for the East Africa Food Crisis. A 'Count down' widget shows 112 days remaining until 18 Nov, 2011. A 'To do today' widget shows the next waiting team number: W108.

Then enter your Team No. and press “Search”. Search result (shown in green) will then be displayed. You can click the arrow under “Go to Team Page” to go to your Team Page.

The screenshot shows the 'Sponsor a Team' search results page. The search criteria are: Team Name: (empty), Team No.: 1050, Walker's Name: (empty). The results table shows four entries for Team No. 1050, all named 'Super Events Team', with Walker's Nos. 1050A, 1050B, 1050C, and 1050D, and Walker's Names A A, B B, C C, and D D. Each entry has a 'Go to Team Page' link with a right-pointing arrow.

Team No.	Team Name	Walker's No.	Walker's Name	Go to Team Page
1050	Super Events Team	1050A	A A	→
1050	Super Events Team	1050B	B B	→
1050	Super Events Team	1050C	C C	→
1050	Super Events Team	1050D	D D	→

- For enquiries, please email to otwinfo@oxfam.org.hk and quote your team number. Thank you!